

Town of Ipswich  
ATHLETIC FIELD STUDY COMMITTEE  
Ipswich Town Hall, Planning Conference Room @ 7:00pm  
Tuesday April 7, 2015

## Meeting Minutes

In attendance: John Galanis, Kerrie Bates, Judy Field, Jeff Putur, Ken Swenson  
Guests: Chuck King ( IYS ), Scott Levasseur

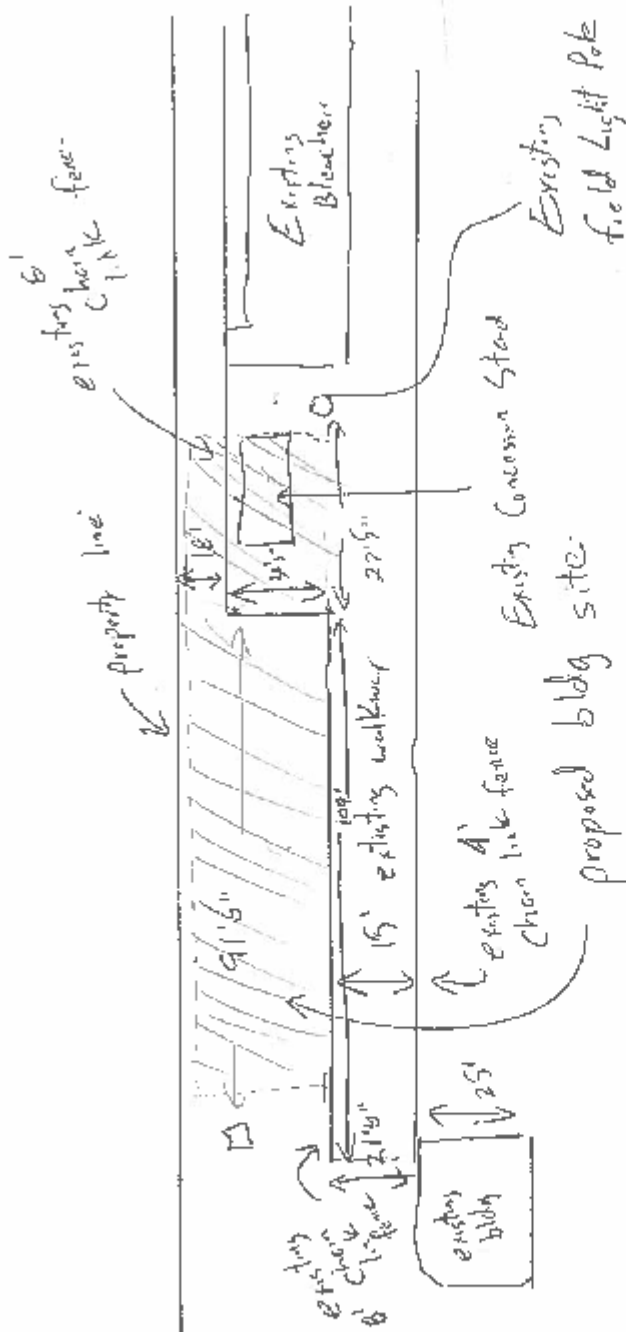
1. Citizens Inquiries- none
2. Approval of minutes from Feb 3, 2015 - unanimous
3. AFSC Going Forward –guidance from Robin Crosby, Town Manager  
Review feedback from meeting held April 7 with Robin Crosby, Kerrie Bates & Ken Swenson. *Responses in italics.*
  1. Funding for possible land acquisition & development has been budgeted and supplied from the Open Space Bond & Recreation Fund in the past. Will this OS fund continue to support AFSC? - *TBD*
  2. If the OS fund will support AFSC land acquisition efforts, what is the annual budget? *TBD*
  3. If the OS fund will no longer support AFSC, what budget will support the AFSC and what could be the annual budget? *TBD*
  4. Once properties are acquired and development engineered, who will be the project lead for the Town (Clerk of the works, technical advocate for the Town) for the construction and commission of the project? *All projects will need to hire a third party citizen's advocate. The Town Facilities Director will not be able to have these tasks added to his responsibilities*
  5. If the IHS Stadium project is funded, who will be the project lead for the Town (Clerk of the works, technical advocate for the Town) for the construction and commission of the project? *The project will need to hire a third party advocate.*
  6. Is the Town still looking for a part time OS Bond Manager position? *No*
  7. Who from the town staff can be an active participant with the AFSC as was the person who held that OS Bond Manager position previously? *Beth O'Connor's hours have been increased to add time in her week to support AFSC efforts, 5 hrs/week*
  8. The current Cemeteries and Parks Commission has little to do with active recreation other than the weekly lawn mowing during the growing season. The two major projects (playground & 90' baseball diamond rehabilitation) carried out at Bialek Park in the last 10 years have been initiated by others and funded by debt exclusions. Will this Commission remain focused on the Cemetery? *Yes, and Jeff Putur will control access to the field use at Bialek Park*
  9. The Recreation & Culture committee is active but has been filled with people that are passionate about the culture part of the committee activities. There is little expertise

- or interest in active traditional recreation on this committee as it's currently formed. There is currently no clear mission for the committee. Ken Swenson was invited to join that committee to provide the active recreation component. *TBD*
10. The AFSC has assumed responsibility to track and document field usage and determine possible capital needs. Reports have been issued in 2007, 2010, and 2013. A detailed Field Utilization Report was issued in 2013. The 2007 report was part of the initial mission of the AFSC. The AFSC believe this should now be done by the Town. Annual gathering of data on those that use the facilities and the condition of those facilities is needed so future needs can be known. There is a reasonable format for reporting and the existing documents can be used a basis for future reports. *TBD*
4. Progress on IHS Stadium Project
- a. Review revised costs from Gale Associates for stadium field. Details will be added to the minutes, totals were \$1.472M for field including bldg. date of proposal March 30, 2015. See page 3 of these minutes.
  - b. Review proposals from Gales Associate- reviewed revised costs. Revised proposal for engineering services \$56,730 from proposal dated March 30, 2105. Will be added to these minutes.
  - c. Payne Grant filing and plans for funds if grant awarded. Kerrie B to lead effort with Ken S supporting.
  - d. Funding this project. TM feedback. TM said there's only one capital budget for the town/school, no longer separate & this project can't be buried somewhere else & will need its own debt offering. No operation funds could be used for this capital project. Project is on the 2017 fiscal year capital plan.
  - e. Review status- Fundraising- IEF creates IEF Athletic Fund. IEF agreed to send out letters to IYS, IYL, and ITYFL asking for these leagues to start donating \$50/player per season going forward to fund the field construction and post construction maintenance. IEF will also start efforts in organizing a capital campaign for this project. IEF ran golf tournament , first one last Aug raising \$50K for funding requests from the Ipswich Athletic Dept. for capital maintenance and other athletic operation needs . IEF Athletics will again run the golf tournament in 2015.
  - f. Building Design. See proposed plot plan. Need revised quote from Gale Associates. Last one in hand was from 2013 for scoping out bldg. location & facilities , function. Judy F will look into architects that would be interested in this project. Names mentioned: Matt Cummings, Ken Savoy, Dan Bates, Jim Warner
  - g. Revised Outline of presentation
5. New for new members- Scott Levasseur & Chuck King want to join committee
6. Other business
7. Next Meeting: Tuesday June 9, 2015



IP/SWCH HIGH SCHOOL			
Turf Replacement (Field Only) - UPDATE March 2016			
ITEM	DESCRIPTION	TOTAL COST	REMARKS
1	General Conditions	\$ 44,281.83	
1a	Bonds and Insurance (7%)		
1b	Mobilization/Demobilization		
2	Site Preparation	\$ 119,814.81	
2a	Strip and haul topsoil and unsuitable soil (12" avg. from test pit data)		
2b	Bridge existing track/fence replacement		
3	Demolition	\$ 37,810.00	
3a	Drainage Pipe (Underdrain System)		
3b	Drainage Structures		
3c	Pulverize existing paved High Jump & Field Events		
4	Synthetic Turf Field Preparation	\$ 186,818.87	
4a	Prepare sub-base, shape and compact (Field)		80,000 SF Field
4b	Top Stone Layer Under Turf (1" Thick)		
4c	Crushed Stone Base under Field (11" Thick)		
5	Concrete	\$ 112,480.00	
5a	Anchor curbing with drainage (includes slot drains)		ACO 4000 & 2000
5b	Concrete anchor curbing		
6	Athletic Surfacing (Synthetic Turf Grass)	\$ 412,880.00	
6a	Filled-Turf Installed (Superior)		Sand & SBR Rubber Infill
6b	Synthetic Turf Striping		
7	Subsurface Drainage (Synthetic Turf Field)	\$ 77,828.00	
7a	Geotextile Separation Layer		
7b	12" Flat Panel Drain		MultiFlow
7c	18"-24" W/wood Structures		
7d	12" Perf. HDPE		
7e	6" Perf. HDPE		
8	Storm Drainage	\$ 8,100.00	
8a	Reset existing catch basin grates elev.		
8b	Misc. Drainage/ Connection to existing DMH		
9	Equipment	\$ 68,600.00	
9a	New goalposts (combination)		
9b	D-Area Netting		
10	Track and Field Construction (D-Areas Only)	\$ 78,784.00	
10a	Aggregate Base for D-area (6")		
10b	Prepare sub-base, shape, compact and fine grade		
10c	Fine grade stone base (D-area)		
10d	Pavement (1.5" Binder course and 1.5" Wearing course)		
11	Resilient Track Surfacing (D-Areas Only)	\$ 71,760.00	
11a	D-Area Track Surfacing		
12	Pole Vault & Long Jump Venues	\$ 66,600.00	
12a	Sand Pit Forms with Sand Catcher		
12b	Pole vault box		
	Subtotal	\$ 1,268,332.61	
	Design Contingency (10%)	\$ 126,833.26	
	Soft Costs (7%)	\$ 88,983.28	
	Total	\$ 1,472,248.04	
Att. 1	Center Field Logo	\$ 18,000.00	
Att. 1a	3 Color Logo (letters)		
	Subtotal	\$ 1,278,332.61	
	Design Contingency (10%)	\$ 127,833.26	
	Soft Costs (7%)	\$ 89,348.28	
	Total	\$ 1,493,508.04	
Note: Discus and shot put venues not included.			

11/11/2013  
KAS.



- If we create 3'6" buffer for existing transformer and 6'7" for existing light pole, we could have a 109' long bldg.
- If we keep 15' walkway, we have  $48' - 12'6" = 35'6"$  for a building width, if no zoning variance is granted. with a 4'6" zoning variance, we could build a 40' wide bldg.

School St